

**BUILDING COMMITTEE
BARRINGTON PUBLIC SCHOOLS
BARRINGTON, RI 02806**

Minutes of the Building Committee 1/11/17

Present were Mr. Zawatsky, Dr. Anderson, Mr. Brenner, Mr. Guida, Ms. Clancy, Mr. Feeney, Mr. Messorre, Ms. Ottone (7:10), Mr. Primiano, Mr. Tarro, and Mr. Terrell. Absent were Mr. Cregan, Mr. DePasquale, Mr. Fahey, Mr. Finn, Mr. Hervey, Ms. Jacobs, Mr. Jacques and Mr. Learned.

- Meeting began at 7:07 p.m. There was a quorum present.
- A motion was made by Mr. Terrell to approve the December 12, 2016 minutes. Seconded by Mr. Zawatsky. Motion carried.
- Mr. Guida gave an update on the Town Council meeting held on January 9th. There was a unanimous approval by the Town Council to requested State approval to exceed the tax cap and approved to hold a special Financial Town Meeting for the town to vote on the cap. By State law exceeding the Tax Cap must be approved by the State Office of Municipal Affairs and the local taxpayers. As a result there was an addendum to the Town Council motion that is contingent upon the State approval to exceed the cap.
- Ms. Clancy questioned whether we should reactivate the Communication Sub-group to send out communication to the community. This was not on the agenda so there was no an official vote however the committee did feel that the communication sub-group would be beneficial.
- Mr. Zawatsky updated the committee on the RIDE meeting with Dr. Joseph da Silva. There was a discussion of the schematic design documentation and a review of the Stage III application. As a result of discussion Dr. da Silva asked for a budget reconciliation as a condition precedent to moving to Design Development. Dr. da Silva liked the schematic design and the floor plan and is looking forward to future reviews.
- Mr. Bradner, OPM, explained the process they have been going through since the last Building Committee meeting. Coming out of schematic design phase and the estimates, the goal has been to bring the project down to the \$68.4m. They have undergoing value engineer process to as part of the budget reconciliation to ensure the total project is at budget.
- Mr. Tavares, consultant with Peregrine Group, explain the categories in which the items were divided into three groups beyond the scope.
 - Value Engineer items – consideration to be removed as a project line.
 - Scope Confirmation items – identify not needed or no impact on the project. They were able to identify several items that will not have any impact or compromise or action that is needed by the owner
 - Alternates – identify items that would some value to the project and identified as a place holder for considered when actual bids are received.

- Mr. Mark Hanchar, community member, agreed that something needs to be published weekly. The management log is a very good tool to use. Secondly, there is another project manager's tool called a Risk Register. The Risk Register takes the three contingencies that are in the job (Design, Construction, and Project Contingencies) and tests them right now to see what will those contingencies likely. He inquired if this is a LEED project and Mr. Zawatsky let him know that it is a NECHP project and also was concerned if a thorough Geo Tech Report has been done. The Committee assured Mr. Hanchar that Geo Tech has been completed.
- Mrs. Brody mentioned that it was brought up that some of the scope clarifications could be made without speaking with the owner. She wanted to confirm that there will be communication with the Administration on all items. Mr. Tavares confirmed that there will be open communication.
- Mr. Zawatsky did agree with Mr. Hanchar that there needs to be a tracking system for all the design decisions that have been made and will be made. He wants to make sure that these tools are being use.
- Larry Trim, KBA gave an update regarding the DOT meeting. Mr. Trim said that the meeting has not been set up as of this meeting but should be scheduled for the following week. This meeting is to familiarize the State about the project and to talk about the progress and the approaches that will be taken to deal with certain items.
- Mr. Zawatsky asked where we will be from a design standpoint, budget standpoint and a value engineer standpoint.
- Mr. Bradner stated that by the next meeting they will be able to distribute a document to review and sign off on to provide the committee and community a better view of the project.
- Mr. Zawatsky also asked KBA when they will be able to submit a set a documentation that form basis for the next level of cost estimates. (Design Development Cost Estimates).
- Mr. Trim said that it should be ready as early as the end of April or May.
- The next meeting is scheduled for Monday, February 13, 2017 at 7:00 p.m.
- A motion was made to adjourn the meeting at 8:20 p.m. by Mr. Zawatsky. Seconded by Mr. Terrell. Meeting adjourned.