Building Committee Meeting  
April 8, 2019  
7:00 p.m.

Present were Ms. Clancy, Mr. Guida, Dr. Anderson, Mr. Brenner, Mr. Fahey, Mr. Feeney, Mr. Finn, Mr. Fiore, Mr. Hervey, Ms. Jacobs, Mr. Learned, Mr. Messore, and Mr. Terrell. Absent were Mr. Zawatsky and Mr. Brier, Town Council Liaison.

Also present were the Owner’s Project Managers, Dan Tavares and Christian Rubeck, as well as, Larry Trim and Sean Schmigle of Kaestle Boos Architects.

Mr. Guida called the meeting to order at 7:00 pm.

A moment of silence was observed for Marc Zawatsky’s father. Mr. Zawatsky served on the Building Committee for the High School project. Mr. Zawatsky was a true gentlemen and a very distinguished man.

Ms. Clancy made a motion to approve the March 11, 2019 minutes. Mr. Brenner seconded the motion. The motion passed. Mr. Terrell abstained.

**OPM Report**

Mr. Rubeck gave the Committee an update of the construction progress and schedule. The project is approximately 87% complete through the month of March. The substantial completion date is May 17, 2019. Although the completion date has been pushed back a little, the project is still ahead of schedule. In the 4 week look ahead the Committee can anticipate the balance of the sidewalk placement and landscaping to be completed. After the furniture and equipment is delivered the top coat of the asphalt will be installed. In Building A the wall paneling and flooring will be completed in the admin wing and the auditorium will have the wall panels and sound cloud installation complete. Building B – the punch list for the classrooms have begun on the 3rd floor and will work its way down to the 2nd and 1st. The lighting in the gym and the bleachers will be completed and the café’ and kitchen in Building D will have its ceiling and flooring complete.

Mr. Tavares reviewed the project budget for the Committee. The budget has used up approximately 66%.

**Change Orders**

Mr. Tavares reviewed the change orders to date for the Committee. Mr. Tavares has also begun tracking the change orders by category differentiating the cause of the change orders.
A discussion regarding COR#113 – Middle Highway sidewalk replacement. The cost associated with the request would be $136,827.75. Also, COR#114 – Sod for athletic field and the cost associated with this request is $271,962.24. This again is not something that is being recommended by the design team. The design team feels that the seed would be more durable. A benefit to add sod would be to be able to utilize the fields earlier. An issue for sod is that it would not be native to the soil and it might take time to root. The Committee has decided to hold on the decision of whether to change to sod from seed. At the next meeting, KBA will bring in the landscape design team to help with the discussion. The Committee would also like to invite John Renquinha, Superintendent of Public Works, to the next meeting to get his input. A decision will need to be made by the next Building Committee meeting.

A discussion regarding the extension of the sidewalk on Middle Highway and whether this is part of the Middle School project. Mr. Hervey feels that this is connected to Safe Routes to School and the safety of the students walking to school. The administration will reach out to legal counsel to see if there are any legal ramifications to adding this to the Middle School project. This will be revisited at the next Building Committee meeting.

Move Manager

Teachers are starting to pack up their classrooms. There was a question and answer session with the teachers and the OPM and move manager. A follow up meeting will be on 4/11/19.

There is a meeting scheduled after spring break regarding the mass notification process with administration, police chief and the fire chief. At this meeting, they will discuss what events trigger certain notifications.

KBA Report

RIDOT Update

VHB sent out an email with a summary of three options that the Committee can look at regarding the RIDOT project. Options that have been laid out are to do the work next summer and get a written commitment from RIDOT that they will reimburse us for the project. The second option would be to offer to pay half of the project and then the third option would be to wait until 2022 for RIDOT to do the whole project.

Mr. Guida stated that some of the Committee members and administration have already met with the Director and have asked the Director if he would investigate the feasibility of giving us a commitment that if we pay for the work to be done now that RIDOT will reimburse us in two years. Director Alviti stated that he would look into the regulatory restrictions on whether he could make this commitment. The Committee has asked to have VHB to go back to the Director and follow up on whether he has been able to look into the restrictions.
FF & E Update

The teacher desk sample should arrive on April 9th for the administrations approval. The rest of the WB Mason orders needs to be sent out by the end of the week.

Technology Update

There were two bids for the AV equipment. The bids have been vetted and have been reviewed by the district. The AV equipment cost is $489,500.32. The district is taking over the network core (network switches, wireless devices, and servers), as well as the chromebooks. The cost for the network core is $401,853.60 and the cost for the chromebooks is $16,320.00. The telephone system was priced through Sourcewell. There were two proposals which were vetted with KBA’s consultant and administration. The cost for telephone system is $71,077.89. The total cost for the technology procurement will be $1,006,110.17.

Mr. Brenner made a motion to recommend approval of the request from the design team to purchase technology equipment including phones for the amount of $1,006,110.17. Mr. Terrell seconded the motion. The motion passed unanimously.

Plaque

A review of the plaque was presented to the Committee. A final rendering from the vendor will be presented to the Committee later.

Mr. Fahey has requested that KBA get additional estimates for COR#113 – Middle Highway Sidewalk Replacement.

The next meeting is scheduled for Monday, May 13, 2019.

A motion was made by Mr. Brenner to adjourn the meeting. Seconded by Mr. Finn. The meeting adjourned at 8:30 pm.